

# Oakmont High School

## Attendance Policies

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The Board of Trustees believes that regular attendance plays a significant role in student achievement. Furthermore, the Board recognizes its responsibility under the law to ensure that students attend school regularly. Parents/guardians of children ages 6 to 18 are obligated to send their children to school unless otherwise provided by law. Furthermore, to maximize student attendance in school, the Board recognizes the need to adopt a policy addressing excessive student absences and/or tardiness that constitute an irregular attendance pattern that adversely affects the student's ability to learn. Excessive absences and/or tardiness are defined as patterns of student non-attendance at school due to prolonged or repeated illnesses, truant conduct, or tardiness, including but not limited to:

1. Absences/truant conduct/tardiness of 10 or more school days in a school year for illness without written verification by a medical professional, and
2. Any pattern of repeated absences and/or truant tardiness that adversely affects the student's academic progress.

*Board Policy 5000*

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### Clearing Absences

It is the parent's responsibility to clear their student's absence. All absences that are not cleared after three days will be automatically registered as a CUT in our computer system.

- Please call the attendance hotline 916-782-0464 to clear your students all day absence, except when written verification by a medical professional is required by Board Policy.

### Early Dismissal

- Students need to bring a note to the Attendance Window before school to pick up their "special" pass.  
OR
- Call Attendance at 916-782-3781 x 2010 before school and have student come before school to pick up their pass.
- Students who are not feeling well should go directly to the Nurses office. The Nurse can make sure that the student is taken care of, call their Parents/Legal Guardians, and dismiss them from class.

### Last Minute Appointments

If an appointment is scheduled "last minute", call the Attendance Office as soon as possible to allow enough time to pull your student. REMEMBER: Attendance needs a MINIMUM of 20 minutes to pull a student from class. ***We will not accept requests for student dismissals the last 20 minutes of the school day.*** If your student is sick, students need to report to the school nurse.

### Late Arrivals

Students who arrive late to school must receive a readmit slip from the attendance office. Have the student bring a note or parent/guardian call 916-782-3781 x2010 to excuse the late arrival.